



April 25, 2019 REDA Executive Board Meeting Minutes

Called to order by Mayor Miller @ 0900, determined to have a quorum.

Present:

Vice Chairman Mayor Miller  
Aubrey Hobson  
John Ross Null  
Commissioner Jon Henry  
Roberta Smith

REDA Executive Director Bambi Kern  
REDA H/R Admin. Assistant Kirstene Campbell  
REDA Training Coordinator Megan Headrick  
REDA CIO Gary Romine  
REDA CAD/RMS Chris Walker

Artesia Police Chief Roberts  
City of Artesia HR Sandi Countryman  
City Councilman Mullins

Absent: Chairman Rick Rudometkin, Representative Jim Townsend, Vernon Asbill, John Ross Null

Approval of April 25, 2019 Agenda:

Motion made to approve agenda by Commissioner Jon Henry, seconded by Aubrey Hobson. All in favor, motion carried.

Approval of the March 15, 2019 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by John Henry. All in favor, motion carried.

## Agenda Items

### **1. Eddy County Manager:**

a. Resignation of REDA Executive Board Chairman: Rick Rudometkin leaving the Executive Board and County and will be moving out of state. Roberta Smith is replacing him on the board and is currently the Interim Co-County Manager.

b. Resignation of Eddy County Manager from REDA Board

c. Interim Co-County Manager appointee to REDA Board.

d. Elect new REDA Executive Board Chairman: Aubrey Hobson made nomination of Mayor Miller for REDA Executive Board Chairman, and Commissioner Henry gave second to this nomination. Commissioner Henry nominated Representative Jim Townsend for Vice Chairman, Aubrey Hobson seconded nomination.

Roll Call vote for Mayor Miller as Chairman and Representative Townsend as Vice Chairman:

Roberta Smith: Yes

Mayor Miller: Yes

Aubrey Hobson: Yes

Commissioner Henry: Yes

Motion carried.

**2. Financials Report / Budget:**

a. Quick View Financial: Currently under budget by 7%. Some discussion had regarding billing, and if changes could or should be made. No decision made, only discussion.

b. March 2019 Financial Statement, Invoices, and Actuals:

Motion made to approve financials by Commissioner Henry, seconded by Aubrey Hobson. All in favor, motion carried.

c. Fiscal Year 2019-2020 Budget Options: Director Kern brought two options regarding the budget and presented both to the board, CIO Romine spoke about the IT budget he is requesting.

Board brought up and increase the is occurring with PERA. There will have to be an adjustment to the presented budget for that. Also discussed IT and overtime pay under FLSA.

Board made motion to defer decision on budget until next meeting. Gave directions on what needed to be changed before it is brought before the board again.

d. Audit Findings: These had been previously discussed. This is the official print off that the state has approved.

Board did advise they needed a Resolution for the audit.

e. Audit Contract: Audit contract that has been approved by the State for this year.

Motion made to approve by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

**3. Expenditures Review / Emergency Business / Approval:**

None.

**4. Operations Committee Meeting Decisions & Recommendations:**

A. This was an oral report: Chief Roberts advised they did have a quorum. ECSO was present, they are working to enhance interoperability with technology. This to help everyone do things a little better. The OPS Comm did take a quick look over the budget. Nothing further. No questions.

**5. Directors Comments / Announcements / Reports:**

a. March Personnel Report: Usual report. Have four applicants testing at this time.

b. March Information Technology Report:

c. March Overview and Statistical Information: Same information as usual, and as usual it is in an upward trend.

i. Call Count Comparison by Month:

**6. Ordinances: None**

**7. Legislative:**

A. SB 472 passed, pocket veto by the Governor: This was the advisory board for the E911 funds.

**8. Resolutions:**

a. 19-005: National Public Safety Telecommunications Week: This is the same presented each year, recognizing this week for our dispatchers.

Motion made to approve by Commissioner Henry, seconded by Roberta Smith. All in favor, motion carried.

b. 19-006: CAD RMS Manager / Radio Tech: This is the job description. The reclassification was approved at previous meeting, this is bringing forth the job description for approval.

Motion to approve made by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

c. 19-007: NCIC Coordinator / Lead TAC: Chairman Miller asked that this be deferred.

Motion made to defer this resolution by Commissioner Henry, seconded by Aubrey Hobson. All in favor, motion carried.

d. 19-008: Reclassification Support:

Commissioner Henry asked for this to be deferred until there is a full board to have more discussion, possibly in July.

Motion made to defer by Commissioner Henry, seconded by Aubrey Hobson. All in favor, motion carried.

e. 19-009: Incentive Pay:

Motion made to indefinitely defer made by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

**9. Agreements / Contracts / MOU's: None**

**10. Consent Agenda:** Aubrey Hobson asked that A1 be pulled.

Motion made to approve except item A1 made by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

Aubrey Hobson asked for this item to be pulled because the form was not submitted in the board packet. Asked for it to be brought back.

a. Travel Request

1. NCM 83<sup>rd</sup> Annual Conference Clovis, NM, June 19<sup>th</sup> – 21<sup>st</sup>

Bambi Kern

2. DPS Academy Santa Fe, April 15<sup>th</sup> – May 3<sup>rd</sup>.

Toni Michele Padilla

3. DPS Academy Hobbs, April 22<sup>nd</sup> – May 10<sup>th</sup>.

Stephanie Lemon

Christine Dalton

**11. Public Comments / Announcements:** None.

**12. Board Member Comments:** None

**13. Closed Meeting:**

a. Threatened or Pending Litigation

Motion made to go into closed session made by Aubrey Hobson, seconded by Commissioner Henry.

Roll Call vote to go into closed session:

Roberta Smith: Yes

Chairman Miller: Yes

Commissioner Henry: Yes

Aubrey Hobson: Yes

Motion made to come out of closed session made by Aubrey Hobson, seconded by Commissioner Henry.

Roll Call vote to come out of closed session:

Roberta Smith: Yes

Chairman Miller: Yes

Commissioner Henry: Yes

Aubrey Hobson: Yes

**14. Decisions / Directions made during closed session:** No decisions made, no directions to be given.

**15. Set next Board meeting date:** May 16<sup>th</sup>, 2019 @0900


**16. Adjourn meeting:**

Motion made to adjourn at 1120

  
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Mayor Raye Miller, Executive Board Chairman (or designee)

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bambi Kern, REDA Executive Director (or designee)

  
\_\_\_\_\_  
Date