



March 15, 2019 REDA Executive Board Meeting Minutes

Called to order by Mayor Miller @ 0900, determined to have a quorum.

Present:

Vice Chairman Mayor Miller
Aubrey Hobson
Vernon Asbill
John Ross Null
Commissioner Jon Henry

REDA Executive Director Bambi Kern
REDA H/R Admin. Assistant Kirstene Campbell
REDA PTE IT Chris Walker

Artesia Police Chief Roberts
City of Artesia HR Sandi Countryman

Absent: Chairman Rick Rudometkin, Representative Jim Townsend

Approval of March 15, 2019 Agenda:

Motion made to approve agenda by Vernon Asbill, seconded by Commissioner Henry. All in favor, motion carried.

Approval of the January 23, 2019 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by John Ross Null, seconded by Vernon Asbill. All in favor, motion carried.

Agenda Items

1. Financials Report / Budget:

a. Quick View Financial:

b. Ratification of January 2019 Financial Statement, Invoice and Actuals:

c. February 2019 Financial Statement, Invoice and Actuals:

Motion made to approve financials and invoices, and to ratify the payment of January invoices by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

2. Expenditures Review/ Emergency Business Approval:

a. Replacement Shredder: Discussion had regarding which shredder to purchase.

Motion made to approve purchase of new shredder at the discretion of Director Kern on which one is purchased, by John Ross Null, seconded by Commissioner Henry. All in favor, motion carried.

b. Reclassification of Operations Manager position: Discussion had regarding reclassifying two positions to a CAD/RMS/Radio position, and an NCIC/paperwork position. Reclassifying the two positions will be saving REDA about \$3,000/year and should help with the work load around Dispatch.

Motion made to approve the reclassification by Vernon Asbill, seconded by John Ross Null. All in favor, motion carried.

3. Operations Committee Meeting Decisions and Recommendations:

a. This was an oral report.: Chief Roberts advised it was a good meeting and had almost all agencies present, minus ECSO. Representatives from CFD, ECDC, ECFS were all present and items that had been tabled were able to be taken care of.

4. Director Comments / Announcements / Reports:

a. February Personnel Report: Director Kern advised that REDA is going to be changing the application and hiring process. Kern advised they will be holding an application orientation the coming weekend, then they will have a first interview, then test, then a second interview. Once each applicant has made it past that process they will go for their tests, physical and psychological. April 22nd is the target start date at this time.

b. February Information Technology Report: Chris Walker advised for Gary Romine that the firewall testing will occur next week, tickets that are open with ECISO are being worked on and AFD Harvey has been working on the mobile CAD with Gary.

c. February Overview and Statistical Information: Same information as usual. No comments.

i. Call Count Comparison by Month:

5. Ordinances: None.

6. Legislative:

a. HB 157 passed. This bill allows the Emergency Communications GRT to be used for remodels and new buildings.

b. HB 439: This is a bipartisan bill for the creation of an advisory board that reports to DFA. This will allow local PSAP's to have an input in the use of E911 funds.

c. HB 588: This is the same as the HB 439 bill except it is under the NM DoIT and it allows agencies that are not to receive 911 funds on the board, for instance NMSP and Tribal dispatch.

Discussion had regarding each of these bills. At this time there is nothing to be done.

7. Resolutions:

19-001: 2019 Approved Holidays: Clarification made that retro holidays will not be paid. It would have only been one, for MLK jr. day.

Motion made to table this item by Commissioner Henry, seconded by Vernon Asbill. All in favor, motion carried.

19-004: Job Descriptions:

Motion made to approve resolution by Vernon Asbill, seconded by John Ross Null. All in favor, motion carried.

8. Agreements/Contracts / MOU's:

a. Motorola Upgrade Proposal: Discussion had regarding the necessity for this upgrade. Chief Roberts advised it would be necessary to help changing of reporting systems. The board advised to add it to next years budget and ask for assurance on performance, should ask for three-month delay in final payment to make sure everything works. Asked that negotiations be made to try and get the price down and allow for assurances on performance.

Motion made to approve proposal, giving Director Kern negotiation ability's made by Aubrey Hobson, seconded by Commissioner Henry. All in favor, motion carried.

b. Power DMS Quote to replace Critical/Biddle: Discussion had regarding the replacement of the two systems. The board advised this would be approved and can start contract as soon as the term is stopped for Biddle.

Motion made to approve with conditions by John Ross Null, seconded by Commissioner Henry. All in favor, motion carried.

9. Consent Agenda: None.

10. Public Comments / Announcements: None

11. Board Member Comments:

12. Closed Meeting:

a. Limited Personnel Issues: Limited Personnel Matters

Motion made to go into closed session made by Commissioner Henry, seconded by Aubrey Hobson.

Roll Call vote to go into closed session at 0938:

John Ross Null: Yes

Vernon Asbill: Yes

Mayor Miller: Yes

Aubrey Hobson: Yes

Commissioner Henry: Yes

12. Reopen Closed Meeting:

Motion made to come out of closed session by Aubrey Hobson, seconded by Vernon Asbill.

Roll Call vote to come out of closed session at 0948:

John Ross Null: Yes

Vernon Asbill: Yes

Mayor Miller: Yes

Aubrey Hobson: Yes

Commissioner Henry: Yes


13. Next Board Meeting is scheduled for April 18th, 2019 at 0900 hours / Artesia Council Chambers.

15. Adjourn meeting:

Motion made to adjourn at 0950.



REDA Executive Board Chairman (or designee)


Date



Bambi Kern, REDA Acting Director (or designee)


Date