



June 27, 2019 REDA Executive Board Meeting Minutes

Called to order by Mayor Miller @ 0900, determined to have a quorum.

Present:

Chairman Mayor Miller
Vice Chairman Rep. Jim Townsend
Roberta Smith
Aubrey Hobson
County Commissioner Jon Henry

REDA Executive Director Bambi Kern
REDA H/R Admin. Assistant Kirstene Campbell
REDA Training Coordinator Megan Headrick
REDA CIO Gary Romine
REDA CAD/RMS Chris Walker

Chris Simons – Harvey & Simons
Artesia Police Chief Roberts
OEM Jennifer Armendariz
City of Artesia HR Sandi Countryman

Absent: John Ross Null; Vernon Asbill

Approval of June 27, 2019 Agenda: No changes.

Motion made to approve agenda by Rep. Townsend, seconded by Roberta Smith. All in favor, motion carried.

Approval of the May 16, 2019 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Roberta Smith, seconded by Aubrey Hobson. All in favor, motion carried.

Agenda Items

1. Financials Report / Budget:

a. Quick View Financial:

b. May 2019 Financial Statement, Invoices, and Actuals:

Motion made to ratify May financials by Rep. Townsend, seconded by Commissioner Henry. All in favor, motion carried.

c. NPS Billing Cycle: Director Kern asking for direction on how and when to bill NPS for services rendered. Discussion had.

Motion made to invoice NPS on June 1 and December 1 for the previous months rendered by Rep. Townsend, seconded by Commissioner Henry. All in favor, motion carried.

2. Expenditures Review / Emergency Business / Approval:

None.

3. Operations Committee Meeting Decisions & Recommendations:

A. Operations Committee May Meeting Minutes: Chief Roberts gave a brief of what occurred during OPS Comm's May meeting. Including discussion regarding Satellite Radios.

Discussion had between Chief Roberts and Exec. Board regarding Satellite Radios.

4. Directors Comments / Announcements / Reports:

a. May Personnel Report: Director Kern advised there is a new report attached to show what all was going on within REDA, including the trainings that the new employees have gone through.

Director Kern went over Personnel report advising that the Supervisor promotions will be in progress soon, and each potential supervisor was given a 360 review regarding their performance and were given goals. Currently there are still 4 positions open.

b. May Overview and Statistical Information: Same information as usual, 911 calls are currently down, and landline calls are up.

i. Call Count Comparison by Month:

c. May Information Technology Report: Gary Romine gave his report and spoke about the old CAD and RMS system crashing, it will cost \$25,000-\$30,000 to be able to save it for the agencies.

Chief Roberts advised they pulled what they needed from the system.

Discussion also had regarding the Motorola Upgrade and Rapid Lite.

5. Ordinances: None

6. Legislative: None.

7. Resolutions:

a. 19-008: NPS Billing Cycle Change: Approved under Item 1.

8. Agreements / Contracts / MOU's: Motion made by to approve all of the below contracts and agreements by Aubrey Hobson, seconded by Rep. Townsend. All in favor, motion carried.

a. REDA Consoles Radio Package Contract USC000004698:

b. Verint Booking Package Contract USC000003203:

c. 911 Service Agreement Contract USC000002973:

d. DFA Grant Agreement Project Number 20-E-46:

9. Consent Agenda:

Discussion had regarding all of the below travel requests.

Mayor Miller had questions regarding days of travel, and why a day over.

Rep. Townsend advised to be careful making expenses ahead of time. Townsend also advised to be careful to make sure everything is transparent on if staying early or late.

Mayor Miller and Aubrey Hobson voiced their disagreement with how the travel requests were completed and submitted, being that the trainings and travel had already been paid for before they were brought before the board.

Motion made to approve the consent agenda travel requests by Roberta Smith, seconded by Rep. Townsend. One other approval, and two opposed. Three votes to two, motion passes.

a. Travel Request

1. APCO National Conference August 10th -16th.

Bambi Kern, Kirstene Campbell, Megan Headrick, Cristina Vega, Amanda Walker

2. Motorola Annual Conference September 28th – October 3rd.

Bambi Kern, Anita Ritter, Gary Romine, Chris Walker

3. Administrative Professionals Course October 7th – October 12th.

Bambi Kern, Kirstene Campbell

10. Public Comments / Announcements: None.

11. Board Member Comments: None

12. Closed Meeting:

a. Threatened or Pending Litigation

Motion made to go into closed session made by Aubrey Hobson, seconded by Representative Townsend.

Roll Call vote to go into closed session at 1045:

Roberta Smith: Yes

Chairman Miller: Yes

Aubrey Hobson: Yes

Commissioner Henry: Yes

Representative Townsend: Yes

Motion made to come out of closed session made by Aubrey Hobson, seconded by Commissioner Henry.

Roll Call vote to come out of closed session at 1050:

Roberta Smith: Yes

Chairman Miller: Yes

Aubrey Hobson: Yes

Commissioner Henry: Yes

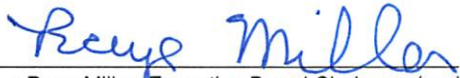
Representative Townsend: Yes

14. Decisions / Directions made during closed session: No decisions made, direction was given.

15. Set next Board meeting date: July 18th, 2019 @0900

16. Adjourn meeting:

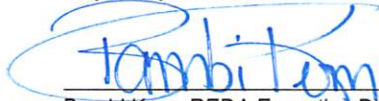
Meeting adjourned at 1052.



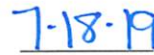
Mayor Raye Miller, Executive Board Chairman (or designee)



Date



Bambi Kern, REDA Executive Director (or designee)



Date