



May 16, 2019 REDA Executive Board Meeting Minutes

Called to order by Mayor Miller @ 0900, determined to have a quorum.

Present:

Chairman Mayor Miller  
Vice Chairman Rep. Jim Townsend  
Roberta Smith  
Aubrey Hobson  
Vernon Asbill

REDA Executive Director Bambi Kern  
REDA H/R Admin. Assistant Kirstene Campbell  
REDA Training Coordinator Megan Headrick  
REDA PST I Dan Bustamante  
REDA PST I James Hernandez  
REDA PST I Irene Ramirez  
REDA PST I Alysia Rascon  
REDA CIO Gary Romine  
REDA CAD/RMS Chris Walker

Artesia Police Chief Roberts

Absent: John Ross Null; Commissioner Jon Henry

Approval of May 16, 2019 Agenda: One addition, item 8A, which is information only.

Motion made to approve agenda by Aubrey Hobson, seconded by Vernon Asbill. All in favor, motion carried.

Approval of the April 25, 2019 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by Roberta Smith. All in favor, motion carried.

### Agenda Items

#### **1. Financials Report / Budget:**

a. Quick View Financial:

b. April 2019 Financial Statement, Invoices, and Actuals: 180,000 under budget currently. It is anticipated that REDA will remain under budget for the remainder of the budget year, majority of that is due to payroll.

Motion made to approve financials by Vernon Asbill, seconded by Aubrey Hobson. All in favor, motion carried.

c. Fiscal Year 2019-2020 Budget Options and information: Mayor Miller advised he has considered the budget and proposed a total budget of \$2,472,660. This is to allow up to a 5% increase across the board to staff. It is left up to REDA to make the number work, whether changes to OIT or whichever line items can be changed to make it work. This number includes the Motorola contract of \$75,500.

Mayor Miller advised this would be a 5% bottom line increase, plus the Motorola contract.

Mayor Miller also advised that one caveat is doing quarterly budget adjustment requests, line items under 85% of where they should be at the time may be looked at for requests at that time. This should also provide a more reflective picture of where REDA is.

Representative Townsend asked for clarification on the 5% increase, if it would be across the board as well.

Mayor Miller advised that the budget total would allow the option of a 5% increase, and it would be same across the board.

**2. Expenditures Review / Emergency Business / Approval:**

None.

**3. Operations Committee Meeting Decisions & Recommendations:**

A. This was an oral report: Chief Roberts advised that the meeting was lively and productive, the OPS Comm is requesting that Motorola needs to provide a plan on how they plan on getting NIBERS to function. They are waiting on Motorola's response currently. More discussion had regarding NIBERS, and what the Motorola contract will provide.

**4. Directors Comments / Announcements / Reports:**

a. Eddy County Fire Service Towers: Director Kern advised she has been attending multiple meetings and the discussion now is that Eddy County Fire Services wants to give REDA the radio towers. Director Kern is concerned about the cost.

Roberta Smith advised that it has been brought up before. Motorola has a 5 million dollar upgrade due, BOCC has voted, but the Fire board has not.

Director Kern advised operationally it is not an issue for REDA, it is the money, upgrades, and how to proceed that could cause the issues.

Discussion had regarding the towers, what it may take to "give" them to REDA and their current state, needing upgrades.

Discussion had regarding Digital radios, and Satellite radios were brought up as well.

Chris Walker advised he had done some research regarding what it would take, not only money wise, but also equipment wise to have satellite radios for ECSO.

Mayor Miller asked that an official quote be obtained to transition all agencies over to Satellite radios and bring it to the next board meeting. Mayor Miller also advised that they need to have Loving and Carlsbad on board as well.

Chief Roberts advised he would work with Chris Walker and Chief Skinner to get the quotes together.

b. April Personnel Report: Usual report. Director Kern introduced the four new employees that attended the meeting.

c. April Information Technology Report: Gary Romine advised that he has been working with AFD with their Mobile CADs which help to have better response and information.

Gary is also working on vetting IT systems for everyone tying in.

d. April Overview and Statistical Information: Same information as usual, holding steady on numbers, no increase and no decrease.

i. Call Count Comparison by Month:

**5. Ordinances: None**

**6. Legislative: None.**

**7. Resolutions:**

a. 19-007: Approved FY2020 Budget:

Motion made to approve budget as amended, including the \$2,472,660 bottom line, and add verbiage about quarterly budget adjustments and request can be made if under 85%, by Roberta Smith, seconded by Representative Townsend. All in favor, motion carried.

**8. Agreements / Contracts / MOU's:**

a. Added: Motorola Revised Contract: This is information only, the contract changed from 4.3 to 4.4 upgrade.

**9. Consent Agenda:**

Motion made to approve made by Aubrey Hobson, seconded by Representative Townsend. All in favor, motion carried.

Aubrey Hobson asked for this item to be pulled because the form was not submitted in the board packet. Asked for it to be brought back.

a. Travel Request

1. NCM 83<sup>rd</sup> Annual Conference Clovis, NM, June 19<sup>th</sup> – 21<sup>st</sup>

Bambi Kern

10. Public Comments / Announcements: None.

11. Board Member Comments: None

12. Closed Meeting:

a. Threatened or Pending Litigation

Motion made to go into closed session made by Aubrey Hobson, seconded by Representative Townsend.

Roll Call vote to go into closed session at 1014:

Vernon Asbill: Yes

Roberta Smith: Yes

Chairman Miller: Yes

Aubrey Hobson: Yes

Representative Townsend: Yes

Motion made to come out of closed session made by Aubrey Hobson, seconded by Vernon Asbill.

Roll Call vote to come out of closed session at 1024:

Vernon Asbill: Yes

Roberta Smith: Yes

Chairman Miller: Yes

Aubrey Hobson: Yes

Representative Townsend: Yes

14. Decisions / Directions made during closed session: No decisions made, direction was given.

Direction given to pay the \$1,950 and potential attorney fees, motion made by Representative Townsend, seconded by Vernon Asbill. All in favor, motion carried.

15. Set next Board meeting date: June 27<sup>th</sup> or 28<sup>th</sup>, 2019 @0900

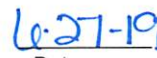
16. Adjourn meeting:

Motion made to adjourn at 1030 made by Representative Townsend, seconded by Vernon Asbill. All in favor, motion approved.

  
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Mayor Raye Miller, Executive Board Chairman (or designee)

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bambi Kern, REDA Executive Director (or designee)

  
\_\_\_\_\_  
Date