



August 22, 2019, REDA Executive Board Meeting Minutes

Called to order by Mayor Miller @ 0900, determined to have a quorum.

Present:

Chairman Mayor Miller
Vice-Chairman Rep. Jim Townsend
Roberta Smith
Aubrey Hobson
County Commissioner Jon Henry
Vernon Asbill

REDA Executive Director Bambi Kern
REDA H/R Admin. Assistant Kirstene Campbell
REDA Training Coordinator Megan Headrick
REDA CIO Gary Romine
REDA CAD/RMS Chris Walker

Cameron Packwood – Harvey & Simons
Artesia Police Chief Roberts
Artesia Fire Chief Hope

Absent: John Ross Null.

Approval of August 22, 2019 Agenda: Director Kern advised there would be comments.

Motion made to approve the agenda by Representative Townsend, seconded by Commissioner Henry. All in favor, motion carried.

Approval of July 18, 2019, REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by Roberta Smith. All in favor, motion carried.

Agenda Items

1. Financials Report / Budget:

a. Quick View Financial:

b. July 2019 Financial Statement, Invoices, and Actuals: It was advised there were three payrolls and that is why payroll is almost over budget. Also, multi-line is almost at budget because it is paid out at the beginning of the budget year.

Motion made to approve the financials by Roberta Smith, seconded by Rep. Townsend. All in favor, motion carried.

2. Expenditures Review / Emergency Business / Approval: None.

3. Operations Committee Meeting Decisions & Recommendations:

A. Operations Committee Meeting Minutes: July meeting minutes were included in the packet; August minutes are currently being worked on.

Chief Roberts spoke about how the meeting went.

Roberta Smith advised that the fire board put a committee together to look into the radios.

Chief Roberts advised they need to find a neutral party to give accurate information. Advised that the site work costs a lot when talking about the towers.
Commissioner Henry asked if not everyone can talk on the upgrade then why are they doing it?
More discussion had.
No decisions made at this time.

4. Directors Comments / Announcements / Reports:

a. July Personnel Report: Director Kern advised there was one resignation, and one PTE employee will be going FTE, new trainees are on the floor. Director Kern also advised she will not hire any more PTE employees until FTE is filled.

b. July Overview and Statistical Information: Same information, as usual, there seems to be a slight increase.

i. Call Count Comparison by Month:

Director Kern added some comments:

- Gave an overview of the classes she took at the APCO conference.
- Update provided on the audit and where we are with it.

Director Kern also asked that REDA be a pass-through for Motorola invoices regarding GIS, for the County to pay. The board agreed.

Director Kern advised that Gary Romine is also learning GIS to assist.

Another note is that REDA has been invited to the Devon energy dinner.

c. July Information Technology Report: Gary Romine gave his report and gave a brief update on projects.

Gary also advised that REDA (at the time of meeting) was down to one server, five servers are gone. The system that ECSO and APD uses to bring up old records is 3-4 weeks out of being used.

Rep. Townsend asked why all the servers were lost at the same time.

Gary advised that they were supposed to be replicating and they didn't.

No further.

5. Legislative: None.

6. Resolutions: None.

7. Agreements / Contracts / MOU's: None

8. Consent Agenda: Changed the destination on one of the consent items. Motion made to approve the consent agenda with the change made by Rep. Townsend, seconded by Vernon Asbill. All in favor, motion carried.

A. NM State 911 Directors Affiliate and Leadership Conference:

Cloudcroft, NM: September 10-13: Bambi Kern and Megan Headrick

B. NM DPS State Academy:

Santa Fe, NM: September 8-27: Rhonda Ward

9. Public Comments / Announcements: None.

10. Board Member Comments:

Mayor Miller advised that there is a new County Manager, Allan Davis.

No other.

11. Closed Meeting:

a. Threatened or Pending Litigation

Motion made to go into a closed session made by Aubrey Hobson, seconded by Representative Townsend.

Roll Call vote to go into closed session at 0945:

Member Asbill: Yes

Member Smith: Yes

Chairman Miller: Yes

Member Hobson: Yes

Commissioner Henry: Yes

Representative Townsend: Yes

Motion made to come out of closed session made by Aubrey Hobson, seconded by Representative Townsend.

Roll Call vote to come out of closed session at 0948:

Member Asbill: Yes

Member Smith: Yes

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Chairman Miller: Yes
Member Hobson: Yes
Commissioner Henry: Yes
Representative Townsend: Yes

12. Decisions / Directions made during closed session: No decisions made, no direction given at this time.

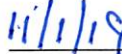
13. Set next Board meeting date: Motion made to cancel the September meeting with approval to pay September invoices with ratification of financials in October. Seconded by Representative Townsend. All in motion, motion carried. October 24, 2019, @0900

14. Adjourn meeting:

Meeting adjourned at 0955.



Mayor Raye Miller, Executive Board Chairman (or designee)



Date



Bambi Kern, REDA Executive Director (or designee)



Date