



## **Board Meeting Agenda August 23, 2018 / 1100 Hours / Artesia City Council Chambers**

Determination of Quorum – Simple Majority Required

Approval of the August 23, 2018 REDA Executive Board Meeting Agenda

Approval of the July 19, 2018 Meeting Minutes (pg. 3-5)

### **AGENDA**

#### **1. Financials Report / Budget**

- a. Quick View Financial (pg. 6-7)
- b. July Financial Statement, Invoices (pg. 24-25), and Actuals (pg. 8-52)

#### **2. Expenditures Review / Emergency Business /Approval:**

- a. Removal of Robbie McCormick from Wells Fargo account
- b. Add Kirstene Campbell to the Wells Fargo account
- c. REDA Personnel Polices sections 6-8 (pg. 53-65)

#### **3. Operations Committee Meeting Decisions & Recommendations:**

- a. **This will be an oral report. The Operations Committee meeting is August 22<sup>nd</sup>**

#### **4. Director Comments / Announcements / Reports**

- a. NM Counties 911 Bill Presentation August 2<sup>nd</sup>
- b. Vegas – APCO Conference August 4<sup>th</sup> – 10<sup>th</sup>
- c. 911 Directors Affiliate Special Meeting July 26<sup>th</sup> and 27<sup>th</sup>
- d. July Personnel Report (pg.66)
- e. July Information Technology Report (pg. 67)
  - i. ERS
  - ii. TraCs
- f. July Authority Overview & Statistical Information (pg. 68-91)
  - i. Call Count Comparison by Month July 2018 (pg. 71-78)
  - ii. Call Average by Day vs Hour (pg. 79-91)

#### **5. Ordinances: None**

#### **6. Legislative:**

- a. 911 State Board

**7. Resolutions:**

- a. RESOLUTION No. 18-007 FY 2018-2019 Budget (pg. 92)
- b. Resolution No. 18-008 Policy Revision Sections 1-5 (pg. 93)
- c. Resolution No. 18-009 Policy Revision Sections 1-8 (pg. 94)

**8. Agreements / Contracts / MOU's:**

**9. Consent Agenda:** [All items listed below have been distributed to the REDA Executive Board, in advance of this meeting and are routine and non-controversial in nature, they will be enacted by a single motion. Any Board Member may remove an item from this Consent Agenda, if separate discussion is desired]:

**1. Training / Travel Request:**

- a. Mid- Management Training (pg. 95)  
September 5<sup>th</sup> through the 7<sup>th</sup>  
(registrations fee DFA reimbursement)
  - i. Bambi Kern
  - ii. Melissa Wooten
- b. 911 Director's Affiliate Development Conference (pg. 96)  
September 18<sup>th</sup> through 20<sup>th</sup>
  - i. Bambi Kern
  - ii. Kirstene Campbell
- c. Radio Tech Class (pg. 97)  
Registration, flight and motel costs paid last fiscal year  
September 17<sup>th</sup> through 21<sup>st</sup>
  - i. Chris Walker
- d. FMLA Update  
September 18<sup>th</sup>
  - i. Kirstene Campbell

**10. Public Comments / Announcements**

**11. Board Member Comments**

**12. Closed Meeting:** In accordance with the State of New Mexico Open Meetings Act, Section 10-15-H:

Closed Session Items: Limited Personnel Issues: REDA Executive Director recruitment

- a. Decision of REDA Executive Director recruitment

**13. Set next Board meeting date:** \_\_\_\_\_, 2018 / 1100 Hours / Artesia Council Chambers

*\*Normal Monthly Date/Time would be Thursday, September 20, 2018 @ 1100*

*\*I will be at NM Directors Affiliate Meeting September 18<sup>th</sup> through 21<sup>st</sup>*

**14. Adjourn meeting**