



Share the Vision. Share the Responsibility. Share the Glory.

**Regional Emergency Dispatch Authority**

**Operations Committee Agenda**

**August 22, 2018, 14:00 (Briefing Room)**

**Public Safety Complex 3300 W Main St, Artesia**

- Determination of Quorum – Simple Majority Required
- Approval of August 22, 2018, Operations Committee Agenda
- Approval of July 12, 2018, Operations Committee Meeting Minutes (pg. 3-4)

**Agenda**

**1. Operations Committee Meeting Decisions & Recommendations**

a. Reports

i. Artesia Police Department

ii. Artesia Fire Department

1. In Air Activation SOG (revisions or motion for approval) (pg. 5-6)

iii. Carlsbad Fire Department

iv. Eddy Country Sheriff's Office

v. Eddy County Fire Service

vi. Office of Emergency Management

vii. Pecos Valley Drug Task Force

viii. Loving Police Department

**2. Operations Manager / Announcements / Reports**

- a. NM Counties 911 Bill Presentation August 2<sup>nd</sup>
- b. Vegas – APCO Conference August 4<sup>th</sup> – 10<sup>th</sup>
- c. 911 Directors Affiliate Special Meeting July 26<sup>th</sup> and 27<sup>th</sup>
- d. July Personnel Report (pg. 7)
- e. July Authority Overview & Statistical Information (pg. 8-31)

- i. Call Count Comparison by Month July 2018 (pg. 11-18)
  - ii. Call Average by Day vs Hour (pg. 19-31)
- f. QA/QI evaluations July 2018 (pg. 32-59)
- g. Bravo Incident SOG (revisions or motion for approval) (pg. 60-64)
- h. NCIC Article Entry Policy (pg. 65)

**3. REDA IT Report**

- a. July Information Technology Report (pg. 66)
  - i. ERS
  - ii. TraCs

**4. Personnel Policy and Procedures Manual Review**

- a. Sections 6-8 going to the REDA Executive Board August 23, 2018 (pg. 67-79)

**5. Ordinances – None**

**6. Legislative**

- a. 911 State Board

**7. Training / Travel Request:**

- a. Mid- Management Training
  - September 5<sup>th</sup> through the 7<sup>th</sup>
  - (registrations fee DFA reimbursement)
  - i. Bambi Kern
  - ii. Melissa Wooten
- b. 911 Director's Affiliate Development Conference
  - September 18<sup>th</sup> through 20<sup>th</sup>
  - i. Bambi Kern
  - ii. Kirstene Campbell
- c. Radio Tech Class
  - Registration, flight and motel costs paid last fiscal year
  - September 17<sup>th</sup> through 21<sup>st</sup>
  - i. Chris Walker
- d. FMLA Update
  - September 18<sup>th</sup>
  - i. Kirstene Campbell

**8. Agreements / Contracts / MOU's**

**9. Public Comments / Announcements**

**10. Board Member Comments**

**11. Set next Operations Committee meeting date:** Regular Schedule would be September 13<sup>th</sup>

**12. Adjourn Meeting**