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Regional Emergency Dispatch Authority

Operations Committee Meeting Minutes

April 12, 2019, 10:00

April 12, 2019 Meeting

Friday, April 12, 2019

9:47 AM

- Ops Comm April 12, 2019
- Agenda April 12 Approval; Motion by Harvey; Second by Decker: approved
- Meeting Minutes March 7, 2019; Motion by Olbert; Second by Harvey: approved

1. Ops Meeting Decisions & Recommendations

a. APD

- Smart Copy** - Gary; OLN not popping into mobile CAD; Kern asked Gary to check with Hughie; Gary advised he'll get with him Gary has been dealing with Julie ;
- ComSys** - Motorola looking to see what they can do to get AZ, TX, & OK on board
- P1 Evidence** - issue was a font issue; Gary sent it to APD and has not heard back in 2 weeks for follow up to see if the issue was resolved
- Auto creation of CAD** - Walker is going to start working on this Monday; Kern asked Gary if he wants to follow up or if he wants to be in that meeting; Roberts advised the shot detection can set up cameras that will pull up in dispatch; Shot spotter will be getting with Roberts; Kern advised it is possible to set something up and train dispatchers to handle those incidents; National Parks interested in Shot spotter; Roberts recommended get with Thad at Artesia Schools to get more info; National Parks is down to 2 rangers; Rangers are also EMTs; Olbert recommended National Park's siting down with Trans Aero, ECFS, ECSO to discuss how to cover the area better; Gary brought up the volume issue on the call to 9-1-1; Ristom asked about active shooter drills; Roberts advised they are working on doing another active shooter drill; Ristom asked if they have included fire/rescue, Ristom explained the way CFD and Carlsbad has done there in the past; Roberts advised they do have plans to bring in ems/fire but they will not be the in the second wave, for now, he will be discussing with Hope to work that out; Gary asked if we can get labels for the sensors so dispatch knows where it's coming from, and we would like the dispatch included in the email from the Shot Spotter; discussion about alarm codes built into CAD that would auto create calls; Ristom wants Trans Aero included in the active shooter drills

b. AFD

- Mobile MDT testing** - Gary advised that they have done the testing and there area MDTs in the BC office, Harvey's office and Hopes office; BC and up can self dispatch on

the CAD and so far it seems to be helpful; the latest thing they have set up is GeoFencing, IC would be able to set up the GeoFence and it will auto log when units go in and out of the hot zone; Kern advised she has not had a chance to narrow that list down and MOTO would have to have special GIS maps; Harvey asked Roberts if it's ok the BC and up have the ability to see the APD units that are on duty for that day so they can better coordinate; Roberts advised that Units that are on duty and they're location is public knowledge and he has no issue with that; Gary added that if APD wants to see fire units that can be done in reverse; Roberts advised he is fine with units being able to be seen at all times for fire units so they can better assist each other; Roberts asked if ECSO will be using the AVL as well; Decker advised they are working on it

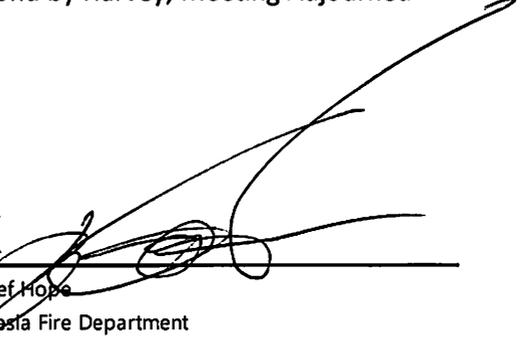
- ii. **P1 Handheld** - Quote is now 41,440 for 20 IOS and 20 Android and 7K a year for maintenance; Harvey has requested this information for AFD and ECVDs have stated they are interested as well; Kern advised that she told the VFDs need to be all in or all out; Harvey advised they are working on having a low tone go off right after a call is created in CAD so they can get up and start moving even before the tone goes out this would include a screen at the fire station showing personnel that a call is at a certain location; Roberts is glad we are in a phase of fine-tuning the system, Roberts states the contract is for APD and ECSO, not fire; Kern advised that we have gotten separate quotes for fire knowing this is additional from original contract
- c. CFD
 - i. **Proposed CFD Call Flow** - hold for next meeting due to CFD not being at this meeting
- d. ECSO
 - i. **Case reports** - Change in the workflow request by Threlkeld; now the sgts need to be able to return corrections; Decker asked if Dawn was on the P1 meetings; Dawn has been invited kern advised she has not been in that meeting for over a year; Gary the change was approved by 5 people at ECSO. Changes have been made since then. Decker LT does not get in P1 and the sgts need to be able to handle workflow so that things don't get stuck; Kern do you want us to get with dawn, Kern this is the 6th time we've changed the workflow; Decker will get with Dawn on Monday, Kern asked if there was someone who can learn P1 and use it the way it was intended. Gary advised that Dawn asked to have her permissions restricted; Kern advised we need it to work for you so we need to know how ECSO wants it to run; Kern advised it needs to be someone very computer literate, person
 - 1. Decker things getting stuck in draft mode; Kern must answer the kill themselves question ;
- e. ECFS
 - i. **Fire Dept Unit numbers** – Kern requested a new list of resources from ECFS; Needed for MDC ID's for our radios; Olbert advised he would get with Chavarria on Monday; Kern advised she needs to know from the VFDs what their decision will be on for the P1 handheld; Olbert stated they will add that discussion item to the Policy Update Retreat. Discussion about how to enter the labels; cannot be more than 7 characters; Roberts advised they can add "A" to their units; Walker stated Watson said they can change their MDC codes; Ker advised she will go with CFD since they have a radio guy;
 - ii. Olbert brought up not getting emails for the meetings or monthly reports; Gary advised it's the county email blocking the REDA emails and someone on their end will need to go in and fix that

- iii. Olbert discussion about GIS, they have talked to Wes and does not look like anything is going to change soon with all the position changes at the county at this time
 - iv. Olbert stated he thought there was a SOG in place where 3 county dept get toned with a structure fire in the county; Kern advised we've never had an SOG stating that, the procedure is to tone paid dept with VFD; Olbert asked if we can do a north tone or a south tone for all VFDs so that they get the most response; Discussion about whether or not to include Queen Fire, we will include Queen Fire for now; REDA will add this to the Toning SOG and bring it the Ops Board; Olbert advised eventually the changes may mean one tone for north and south due to ECFS taking over.
 - f. OEM - None
 - g. PVDTF – None
 - h. LPD – None
2. Director
- a. **Resignation of REDA Exec Board Chairman** - Rick leaving; Roberta and Wes co-county managers
 - b. **Personnel Report** - New Hires: We have 4 that have passed testing and completed interviews and were selected to proceed in the process. Next is Psyc Evals and Physicals to be scheduled; Ops reviewed the packets for the applicants and approved all 4.
 - c. **Call count** – Board reviewed monthly comparison - Olbert wants to know how many are wireless vs landline so they can keep working on reverse 9-1-1
 - d. **Budget** - Added call-taker and 1 more dispatcher to prepare for additions requested by the ECSO; New positions - NCIC / QaQi, Promotions after this current group of new hires; Trying to leave the 75k from Motorola; the Mayor wants our budget even lower.
3. REDA IT Report
- a. **Discussion on IT budget** - net motion / Cisco; Roberts advised their switches are with Juniper and their switches work fine; Gary stated Cisco is more user-friendly and more widely known; Cisco has very good service; Roberts advised it's going to be a hard sell with the board
 - b. **GIS** - Gary advised that was covered by Olbert ; Harvey questioned how to get Warren and Wes to get it done; Ops Board recommended taking the issue to county commissioners; Roberts will call a meeting to see how they can get this resolved with the GIS guys for the county, APD, CPD
 - c. **Net Motion** - Already discussed
 - d. **March Info Report** – discussion over specing MDTs with ECSO and customizing MDTs for their needs
4. REDA Radio Rpt – Discussed earlier
5. SOG
- a. **AFD Toning** - holding off until we have a single SOG for overall toning configurations
6. Legislative
- a. SB 472 passed; Veto by Governor
7. Resolutions
- a. **19-005: NPSTW:**
 - i. Motion by Harvey; Second by Olbert; approved
 - b. **19-006 CAD RMS Coordinator:** Strike from agenda; will bring to next meeting
 - c. **19-007 NCIC Coordinator/Lead TAC:** Strike from agenda; will bring to next meeting
 - d. **19-008 Reclassification Support:** Roberts advised this is going to cause the board to ask how this will affect the budget; notes were taken on how to adjust the resolution for board approval;
 - i. Motion by Olbert; Second by Harvey; approved

8. Consent Agenda
 - a. Travel Requests
 - i. All travel requests – Motion by Olbert ; Second by Decker; approved
9. Public Comments/Announcements
 - a. Ristom with Trans-Aero – Trans Aero training at dispatch on April 20th; Region 3 is coming up end of April please send EMTs
 - b. David Hall - National Parks would like to get checked after about 10 hours
10. Board Comments:
 - a. Chief Roberts - Need city IT and officers to take CJIS; TC Headrick will get with Sgt. John Beasley to get the APD up to speed. TC Headrick advised that she has already made contact with Deputy McGee about ECSO CJIS training and certs.
 - b. Fire Marshal Harvey – Thank you to REDA for documenting the new fire investigation team investigations
11. Next Ops Comm meeting is set for May 7th @ 1400; Motion by Olbert; Second by Harvey; approved
12. Meeting Adjourn; Motion by Olbert; Second by Harvey; Meeting Adjourned

X 

Chief Roberts
Artesia Police Department

X 

Chief Hope
Artesia Fire Department

X 

Lieutenant Decker
Eddy County Sheriff's Department

X 

Deputy Director Olbert
Eddy County Fire Service